

MINUTES OF ALDERTON PARISH COUNCIL MEETING

Held in Alderton Village Hall on Monday 29th June at 18:00

Present: Chair Annie Jessup (AJ) Vice Chair Alan Austin (AA)
Councillors Joanne Butler (JB), Chris Green (CG), Jeff Hayward (JH), Mal Ward (MW)
Parish Clerk Sue McCormack (SM)
Members of Public: Yes

	Item	Action
1	Apologies for absences: Bob Loughlin	
2	Declaration of Interest: None	
3	To consider requests for dispensations: None	
4	The minutes of the meeting of the council held on 29 th June 2026 were agreed as a true and correct record.	
5	Public participation session (15 minutes) Presentation to the council on issues relating to the fete and alleged wrongdoings. Member of public left and discussion continued. Agreement made on a way forward. More detail in item 14	SM to modify SumUp account and send letter from council
6	James Allen tendered his resignation	
7	Keys labelled and locations recorded. Agreed to keep keys in the Village Hall with a sign out book and get a duplicate key cut for the 'new' container.	SM to source a box and book
8	Village Hall and Pavilion Hire- Booking process and cost to hire, including charity hire – Deferred to next meeting Access & who has key safe code e.g. fire extinguisher company – agreed access code is for councillors only with exception for Thirsty Thursdays only. AA advised the fire service requires the code	SM to check T&C wording SM to invoice Deben Estuary Partnership SM to contact fire service
9	James Mallinder community fund – James has indicated he has funds available. Council agreed to request £500 towards the cost of a dishwasher and £250 for a Christmas lunch for older people of the village	MW to submit bid
10	Community Fund Applications - Peninsula Practice declined as not eligible	SM to write to inform

	- Bowls Club: JH agreed to look to see if rainwater retrieval was an option after a request made by AJ. A decision around an alternative source of funding involving adding the irrigation system to the asset register – Deferred to next meeting. Post meeting note: rainwater retrieval confirmed and £1000 grant towards irrigation system approved	
11	Ladies' toilet door lock – council agreed to find local handyman to fix	AJ to action
12	Kitchen upgrade- CG agreed to chair a committee to look at kitchen layout/design and obtain quotes. AJ also to be on committee.	CG to form committee and take forward
13	Pump Track Day debrief – AA fed back. The day was well attended. £550 raised on the day £300 paid to parish council to offset cost of the track hire Future events being investigated are a longer term hire which will involve a high level of risk and MW suggested a coach trip to the Kesgrave track.	AA to follow up
14	Fete Organisation- -Payments: SumUp machine is linked to a private telephone number and will be changed to the Clerk's number. Community stallholders e.g. tombola, plant stall etc. can be set up as cashiers and take card payments on their phones that will pay money direct to the council account. The machine can also be used for cashback. Agreed that, if SumUp is set up and working in time for the fete on 11th July, 9.7 of the financial regulations will be suspended for the duration of the fete. -Missing marquee: this was used at the Christmas craft fair at The Swan and has not been seen since. MW gave prices for 3m x 3m pop up marquees as options to replace some of the damaged marquees. Need a tent inventory before purchasing more. -Counting money: This will take place in the VH on Sunday 12th July. SM, JB and AJ will support CG with this task.	SM to obtain necessary code to transfer tel. number and set up cashiers MW to follow up BL & others to pull out all tents
15	Purchase of land – the Clerk has been contacted and asked if the parish council would like to purchase the grass track from Mill Hoo to allotments. No details of cost – Deferred to next meeting	SM to request cost
16	Emergency Planning -Questionnaire for residents approved -Council requested a second, cheaper quote for the printing of the leaflets	BL to follow up
17	InPost locker -Confirmed there is no issue with the locker blocking the cess pit (which is behind the containers) -Income update £138 received in April	
18	Purchases approved: Paper shredder, water butt for the VH and a replacement laptop for the Clerk (authorised up to £800 for the laptop)	SM to purchase
19	Allotments-Termination clause for non-cultivation – Deferred to next meeting	

20	Council agreed for SALC to audit end of year accounts at cost of £189	
21	Parish Councillor vacancy – Deferred to next meeting	
22	Date for Jonathan Ramsay, County Councillor visit – Deferred to next meeting	
23	Date of next meeting Monday 20 th July at 18:00	

Meeting closed at 20:45

Sue McCormack

Sue McCormack - Clerk to the Council

Date: 02/07/2026

Approved by:

Date:

Annie Jessup- Chair
